



**LiveIn Sdn Bhd**  
Registration No. 201301041184 (1071007-U)  
3A-2, Tower 7, Avenue 3, Bangsar South,  
No.8, Jalan Kerinchi, 59200 Kuala Lumpur

[● Date]

[● Owner's Name]

[● Owner's Address]

Dear [● Owner's Name],

**Subject: Owner Engagement Letter for Property Management**

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We are pleased to confirm your appointment of **LiveIn Sdn Bhd** ("LiveIn") as the property manager for your property located at [● **Property Address**] ("Property"). This Owner Engagement Letter (hereinafter referred to as "this Agreement") is governed by the terms outlined in this letter and the **General Terms & Conditions** referenced herein.

**1. Appointment**

You appoint LiveIn as the exclusive manager of the Property. LiveIn will provide property management services, including marketing for tenant occupancy, tenant management, rent collection, and day-to-day maintenance coordination ("Services"), as detailed in the General Terms & Conditions.

**2. Term**

This engagement commences on [● **Start Date**] and continues for a period of [● **X years**] ("Term"), with renewal subject to mutual agreement.

**3. Financial Terms**

The net rental revenue, after deducting applicable fees and expenses, shall be distributed as follows:

- **Owner:** [● X]%
- **LiveIn:** [● Y]%

Payments to the Owner will be made monthly on or before the 15th day of the following each calendar months during the tenure of the tenancy with the relevant Tenants.

**4. Reference to General Terms & Conditions**

This Owner Engagement Letter is governed by the **General Terms & Conditions** available at [<https://www.livein.com/my/b2c-terms-and-conditions>]. These terms form an integral part of this engagement and include provisions for:

- LiveIn's authority and scope of services.
- Maintenance and repair responsibilities.
- Owner's obligations, including property readiness and insurance requirements.
- Termination provisions.
- Indemnity, liability, dispute resolution, and governing law.

By signing this letter, you confirm that you have reviewed and accepted the General Terms & Conditions and agree to be bound by them.

**5. Particular Conditions and Schedules**

If specific conditions or performance metrics apply to this engagement, they will be detailed in the accompanying Schedule C (Particular Conditions), which shall form part of this Owner Engagement Letter. In addition, any schedules attached to this Owner Engagement Letter, such as Schedule A (Particulars of Owner) and Schedule B (Particulars of Properties), shall form an integral part of this engagement. In the



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event of any conflict between the General Terms & Conditions, the schedules, and the Particular Conditions, the Particular Conditions shall prevail

This Owner Engagement Letter incorporates by reference the General Terms and Conditions, (including the Appendices attached thereto), as well as the Particular Conditions (if any) and Schedules attached hereto. These documents, together with this Sub-Tenancy Agreement, form the entire agreement between the parties (“Agreement”).

**Acknowledgment and Acceptance**

Please indicate your acceptance of this appointment by signing and returning a copy of this letter to us..

We look forward to working with you to ensure the success of your property management needs.

Yours faithfully,

**For and on behalf of LiveIn Sdn Bhd**

Name: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Acknowledgment and Acceptance by Owner**

I, [**● Owner’s Name**], hereby accept the terms outlined in this Owner Engagement Letter, the General Terms & Conditions, including all Schedules and Appendices referenced therein, and any additional conditions referenced herein.

Signed by:

**Owner**

**Witness**

Name: \_\_\_\_\_  
 NRIC/Passport No.: \_\_\_\_\_  
 Date: \_\_\_\_\_

Name: \_\_\_\_\_  
 NRIC/Passport No.: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Binding Effect Clause**

This Agreement shall become binding and enforceable upon the Owner’s acceptance as evidenced by their signature above. No additional acknowledgment by LiveIn is required.